

Agenda – December 11, 2018

- I. Welcome Call Meeting to Order VP Sarah Hemphill-Bonner
- II. Introduction– COE Executive Committee chairpersons
- III. Reading & Acceptance of Minutes Secy. Annette Hill
- IV. Standing Committee Reports (5 minutes each)
 - 1. Issues & Concerns Chair Frankie Pendergrass
 - 2. Program Chair Rochelle Evans
 - 3. Special Events Chair Hazel Daniel

V. AD Hoc Committees Reports (5 minutes each)

- 1. By-Laws Chair Gloria Steger
- 2. Community Service Vacant
- 3. Courtesy & Sunshine Chair Adrienne Smith
- 4. Decorating Chair Mary Bolton
- 5. Health & Wellness Chair Sonya Elliott
- 6. Hospitality & Welcome Chair Conneva Hall
- 7. Nominating & Elections Chair Janet Proctor
- 8. Outreach Services Senior Comm. Chair Pat Jackson
- 9. Safety Chair Anna Marie Baity

VI. Old/Unfinished Business

- 1. Memorial Bricks relocation Update: Flyer, Advertisement, Cost, Sale start date
- 2. Brick Fundraiser DeKalb for Seniors Marcia Hunter

VII. New Business

- 1. Mardi Gras/Caribbean Party 3/5/19 Hazel Daniel
- 2. Standard Operating procedure (SOP) vs Policies and Procedures
- 3. Committee Policies & Procedures Due
- 4. New Evaluation form

Janet Proctor

VIII. Director's or Designee Comments

IX. Announcements

- Email Address: LWSCCouncilofexcellence@gmail.com
- <u>COE Phone Number:</u> 770.322.2935
- Link to Lou Walker website to see COE Committee reports, minutes, etc. after monthly meeting.
- COE Chair reports due by January 4, 2019
- Next Monthly meeting Tuesday, January 14, 2019
- Send reports to LWSCCouncilofexcellence@gmail.com

X. Adjournment