



LWSC Council of Excellence
Committee Report – 03-12-2019

Submit report to: lwscouncilofexcellence@gmail.com

Committee: Safety
Purpose: To ensure that Lou Walker Senior Center’s members and staff are aware and knowledgeable of the necessary steps that need to be taken during emergency and hazardous situations.
Officer/Chair: Anna Marie Baity
Committee Members: Mark Armwood, Sherry Cooper, Joyce Harts, John Overstreet, Rashiid Sheriff
Committee Volunteers: Al Foy, Bill Harris, Carolyn Kidd, Frankie Pendergrass, Michael Stiles

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- 2-14-2019: Met with Fire Marshall Joseph Cox
- LWSC Staff in Attendance: Tyrone Bailey, Bridget Thompson, Jonquil Harris
- Safety Committee Members in Attendance: Joyce Harts, Michael Stiles, Anna Marie Baity
- Fire Marshall Cox shared what information must be in the Safety Plan and its importance. The format, and, its visibility once completed. Upon reviewing LWSC Safety Plan Draft, he commented that most items necessary were covered, however, some changes and additions were needed. Tyrone is currently working to update and complete this document.
- Safety Plan must be reviewed and updated yearly.
- Fire Marshall Cox will meet with the LWSC staff and COE Safety Committee once the Safety Plan is complete to review and ensure all necessary information has been included.
- Drills will take place once the Plan is finalized per Fire Marshall Cox
- Fire Marshall Cox connected me with the Fire Rescue Public Education Unit, Mrs. Kristi Hill. I have spoken with her, and she will be the one doing the Life Safety Presentations once they are scheduled. Bridgette Thompson will take care of the scheduling.

- Mrs. Hill emailed me 3 safety flyers that will be copied and placed in Kiosk this month.

2. SCHEDULED SAFETY ACTIVITIES:

- Police Department in March

3. ACTIVITIES FOR FUTURE:

- Video viewing of “Active Shooting”
- Emergency Training Class
- Thunderstorm Shut-Down Procedures
- Safety Drills (fire, tornado, inclement weather, lock-down)

4. ACTION REQUIRED FOR LWSC:

- Update on ventilation (Arts and Pottery rooms)
- Safety Team Sign-In Book (this will allow management, staff, and others to know what safety members are in the building)
- Walkie Talkies will be provided for Staff and Volunteer Captains
- Color-coded Safety Posters and Safety Information to be placed in classrooms and throughout building
- Select areas where safety vest and equipment will be located for easy access
- Items Needed for LWSC Emergency Evacuation Assembly Areas (Storm Shelters), and Safety Zones
 - Battery operated radios or other methods of communication
 - Flashlights
 - Fresh Batteries
 - First Aid Kits
 - Blankets
 - Food Supplies (preferably, non-perishables)

5. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:

6. MOTION STATED FOR EXECUTIVE COMMITTEE CONSIDERATION/RESOLUTION/RECOMMENDATIONS:

7. CONCERNS, OPPORTUNITIES FOR CELEBRATION:

8. OTHER:

- The Safety Team will meet with Tyrone in March/April for Evacuation Practice