



LWSC Council of Excellence
Committee Report – 12/11/18

Submit report to: lwscouncilofexcellence@gmail.com

Committee: **Special Events**
Officer/Chair: Hazel Daniel
Committee Members: **G. Knox, S. Lovingood, E. Tuggle, W. Tuggle, M. Franklin**

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- * Participated in Executive Board Meeting
- * The Afternoon of Jazz event was held successfully in November, 2018.
- * Preparations for the Christmas Tree Lighting event continued and this event was held on Monday, December 3rd, 2018.
- * A meeting is being scheduled with the Administrative Staff and Project Leaders to work out specifics of the Karaoke Dance Party (January 18, 2019) and the Valentine's Day Play in 2019. I am requesting a date of Tuesday, December 11, 2018, (early afternoon, following the board meeting if the staff is available on that date.
- * The program for the Christmas Tree Lighting event was copied by staff and returned to me on Thursday, 11/29/18. With the help of a committee member and volunteers, the program was folded and distributed at the event.
- * Rehearsals were held in November for the play "Love is Forever" (scheduled for Valentine's Day, 2019).

2. ACTIVITIES PLANNED FOR FUTURE:

Events have been approved and scheduled for January and February, 2019.

3. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:

None currently

4. ACTION REQUIRED FOR LWSC:

NONE CURRENTLY

**5. MOTION STATED FOR EXECUTIVE COMMITTEE
CONSIDERATION/RESOLUTION/RECOMMENDATIONS:**

None required

6. CONCERNS, OPPORTUNITIES FOR CELEBRATION:

The Afternoon of Jazz event and the Lighting of the Christmas Tree event were successfully executed.

- 7. OTHER:** One of the committee members for Special Events - Mr. Ivan Sweeting - passed on November 21, 2018. His feedback, comments and support were invaluable to the success of our events; he will be missed.