



LWSC Council of Excellence
EXECUTIVE COMMITTEE MEETING MINUTES
April 9, 2019

Attendees: Adrienne Smith, Amelia Dent, Anna Marie Baity, Frankie Pendergrass, Janet Proctor, Mary Bolton, Pat Jackson, Sonya Elliott. Bettye Davis, Charleen Knox and Annette Hill.

Other Attendees: Charlene Love, Glenda Erskine, Emma Knight, Ella Derricks, Lillie Watts, Marilyn Franklin, Dorothy Wright, Angenell Nolton.

President welcomed our new Vice President Janet Proctor who then called the meeting to order at 10:05 am. VP Proctor requested introductions and the reading of the March minutes.

There was one correction to the March Minutes – Mary Bolton Chair Decorations Committee requested Clubs purchase storage bins. With correction, minutes were accepted and approved with motion by Frankie Pendergrass, seconded by Dorothy Wright.

President Knox asked for any additions to agenda then proceeded as written.

COMMITTEE REPORTS:

ISSUES AND CONCERNS: Chair Frankie Pendergrass reported receiving 22 new issues; 21 for Classes, 16 for facilities, 4 for Parking, 4 for Victory Room, 1 for DeKalb for Seniors and 1 for AARP Tax Prep. She is also revising the process for collecting issues from the deposit boxes excluding the Vice President from collecting suggestions from the Box.

CLUBS AND GROUPS: Chair Amelia Dent reported meeting twice with her newly formed group to review and modify guidelines for groups and clubs.

BY-LAWS COMMITTEE: Janet Proctor stated that the By-Laws have been finalized and submitted to the LWSC Director, Bettye Davis and Damien Scott, Human Resource Services, DeKalb County for approval.

COURTESY & SUNSHINE: Chair, Adrienne Smith reported successful sharing of emails to all CCG by March 15th and mailed out 13 postcards to members in March!

COMMUNITY SERVICES AND OUTREACH: Chair, Pat Jackson now has a contact for Cedar Grove High School and continues to make plans for the Intergenerational Project for 2019-2020 school year. Pat will participate with United Way at New Life Church.

DECORATING: Chair, Mary Bolton reported favorable responses from clubs, classes and groups. Some bins have been purchased and the storage room is looking better.

SAFETY: Chair, Anna Marie Baity welcomed two new members from Quarterly Meeting. Safety Plan is expected to be complete in April. Ms. Baity is considering having Safety Committee members names put on the Monitors periodically to let LWSC members know who the Safety members are. There was a recommendation to add Pool Room and Sewing Room to the list of rooms with no audio.

OLD/UNFINISHED BUSINESS:

Memorial Bricks Project: Deadline for purchases is June 1, 2019.

Pros & Cons Porter Sanford Major Event Option (see attachment)

NEW BUSINESS:

ADMINISTRATIVE STAFF AND COE PRESIDENT COMMENTS:

- Expansion of the parking lot for additional Handicap parking only is pending

UPCOMING EVENTS:

Emergency Preparedness Training April 10, 2019

Fire Safety April 18, 2019

Executive COE Meeting May 14, 2019

ADJOURNMENT:

The meeting was adjourned

Events at Porter Sanford (PROS)

1. Available Parking
2. More Seating
3. Better Visual
4. Elegant Venue
5. Close to Lou Walker Center
6. Facility Free
7. Attract New Members
8. Raise Organization Visibility
9. Space for Food
10. Flexibility in Scheduling
11. Production Available to Other Senior Center and Diverse Groups
12. Seats 500 People
13. Concession Possibility
14. Possible Vendors

Events at Porter Sanford (CONS)

1. Transportation
2. Will Facility Offer Audio/Video?
3. Dance Troupes (How Can We Get Audience Participation)?
4. Extra Planning – Rehearsals
5. Determine What Events Will Be Held at Porter Sanford
6. Lower Attendance
7. Need Good Coordinators
8. Will there be a Minimum Number Required for Attendance?
9. How To Control Number of Attendance Due to No Charge