



LWSC Council of Excellence
Committee Report – 01-15-2019

Submit report to: lwscouncilofexcellence@gmail.com

Committee: Safety
Purpose: To ensure that Lou Walker Senior Center’s members and staff are aware and knowledgeable of the necessary steps that need to be taken during emergency and hazardous situations.
Officer/Chair: Anna Marie Baity
Committee Members: Mark Armwood, Sherry Cooper, Joyce Harts, John Overstreet, Rashiid Sheriff
Committee Volunteers: Al Foy, Bill Harris, Carolyn Kidd, Frankie Pendergrass, Michael Stiles

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- 1-10-2019 Met with LWSC Safety Coordinator, Tyrone Bailey to discuss Safety Plan contents and format, very successful meeting.
- 1-10-2019 Gave Elderly Abuse Information to Gloria (Gift Shop) for copying
- 1-14-2019 Placed copied Elderly Abuse Information in Kiosk
- 2-7-2019 Safety Committee meeting with Fire Marshall, Joseph Cox , Tyrone Bailey, and other LWSC Staff

2. RECOMMENDED ACTIVITIES FOR FUTURE:

- Video viewing of “Active Shooting” – January 2019
- Emergency Training Class – February 2019
- Thunderstorm Shut-Down Procedures – March 2019

3. ACTION REQUIRED FOR LWSC:

- Update on ventilation concerns in the Arts and Pottery rooms
- Process for Safety Plan:
 - 1-18-2019 Tyrone will email Plan draft to COE Safety Committee Chair for reviewing.
 - 1-23-19 Safety Chairperson will email Plan draft with corrections, changes, or additions, if any, back to Tyrone for updating. If there is a need, we will meet to further discuss any updates submitted.

- 1-28-2019 Updated Plan Draft will be forwarded to LWSC staff for their reviewing and approval.
- 2-1-2019 Completed documented LWSC Safety Plan should be ready for Fire Marshall to review.
- Items Needed for LWSC Emergency Evacuation Assembly Areas (Storm Shelters), and Safety Zones
 - Battery operated radios or other methods of communication
 - Flashlights
 - Fresh Batteries
 - First Aid Kits
 - Blankets
 - Food Supplies (preferably, non-perishables)

4. **ACTION REQUIRED FOR EXECUTIVE COMMITTEE:**

5. **MOTION STATED FOR EXECUTIVE COMMITTEE
CONSIDERATION/RESOLUTION/RECOMMENDATIONS:**

6. **CONCERNS, OPPORTUNITIES FOR CELEBRATION:**

7. **OTHER:**

BLESSINGS FOR A SAFE AND PROSPEROUS 2019