



## EXECUTIVE COMMITTEE MEETING MINUTES

June 11, 2019

**Attendees:** Adrienne Smith, Amelia Dent, Anna Marie Baity, Conneva Hall, David Jones, Frankie Pendergrass, Janet Proctor, Mary Bolton, Pat Jackson, Sonja Elliott, Angenell Nolton, Erica King, Charleen Knox and Annette Hill.

**Other Attendees:** Charlene Love, Marilyn Howard, Billie Hill, Charlene Daise, Yao Seidu, Larry Webb, Dorothy Wright, Dorothy Linton, Emma Knight, Glenda Erskine.

The Vice President called the meeting to order at 10:05am. The Secretary read minutes from the May Executive meeting. Approval of Minutes were motioned by Frankie Pendergrass and seconded by Janet Proctor.

The following **COMMITTEE REPORTS** were presented:

**ISSUES AND CONCERNS:** Chair, Frankie Pendergrass reported receiving 93 issues as of June 7<sup>th</sup>. Categories of new issues are related to parking for bikes, scooters and motorcycles; security of aquatic benches and parking.

**BY-LAWS COMMITTEE:** Janet Proctor provided copies of the final signed By-Laws. By-Laws were signed by Damon Scott on May 23, 2019

**PROGRAM COMMITTEE:** Member Charlene Daise reported supporting the Instructors meeting and the continued preparation of the Draft Instructors Manual. The Committee will support Ms. Jonquil Harris as necessary. Committee recommended paying instructors for make-up classes to ensure members have access to a full 8-Week Session.

**CLUBS/GROUPS COMMITTEE:** Chair, Amelia Dent continues to work on the completion of the guidelines in accordance with the Dekalb County guidelines. There will be a special meeting next week to review in detail.

**COMMUNITY SERVICES AND OUTREACH:** Chair, Pat Jackson has completed the application for the United Way grant. Upcoming events include:

- Intergenerational Event 7/19
- Paint Party 7/27

Pat continues to work on the development of a Resource Lounge for Caregivers.

**COURTESY AND SUNSHINE COMMITTEE:** Chair, Adrienne Smith reported successful email for all Clubs, Classes and Groups to ensure we reach out to members. Sent out six cards last month.

**SAFETY COMMITTEE:** Chair, Anna Marie Baity reported the participation of the Safety Committee in assisting the Caribbean Event on May 17<sup>th</sup>. Also, the Safety Plan is complete. Now training will follow as well as the mock fire drill. Committee will provide a log for safety volunteers to sign in when onsite.

## **OLD/UNFINISHED BUSINESS**

Memorial Bricks Project: President Charlene Knox reported extending the deadline for all purchases through the end of the month. We have not reached the minimum 100 purchases planned. Total to date is 59 sales.

## **NEW BUSINESS**

### **LWSC STAFF COMMENTS:**

- Charlene Love provided an In-depth briefing on the Accreditation progress to date. Ms. Davis plans to mail application on July 1, 2019.

### **UPCOMING EVENTS:**

- Quarterly COE Meeting June 19, 2019
- Badge Access Only July 1, 2019
- COE Executive Meeting July 9, 2019

### **ADJOURNMENT:**

The meeting was adjourned at 11:40.