



## PROGRAM COMMITTEE REPORT

COMMITTEE: Program

DATE: 9 JULY 2019

CHAIR: Rochelle W. Evans

COMMITTEE MEMBERS: Pat Arnold, Wilma Byrd, Charlene Daise, Amelia Dent, Glenda Erskine, Johnnie Hughes, Sharon Maynor, Johnnie Presbury, Connie Wilson

### 1. ACTIVITIES COMPLETED FOR THIS MONTH:

- Chairperson, Rochelle Evans attended the LWSC retreat on Thursday, June 25, 2019.
- Rochelle Evans attended special meeting of COE board chairpersons re the Groups and Clubs guidelines.

### 2. ACTIONS PLANNED FOR THE FUTURE:

- a. Attend future follow-up meetings as needed.
- b. The major work of the Program Committee has been done, therefore, the Committee members decided to meet via conference call monthly, when appropriate. However, they will meet at the LWSC quarterly. Monthly meetings at the Center will be held when necessary.
- c. The Committee will assist the Program Coordinator with training instructors and will help develop a performance evaluation process in addition to the students' evaluation of instructors.