



## EXECUTIVE COMMITTEE MEETING MINUTES

August 13, 2019

**Attendees:** Adrienne Smith, Amelia Dent, Anna Marie Baity, Conneva Hall, David Jones, Frankie Pendergrass, Janet Proctor, Mary Bolton, Pat Jackson, Sonja Elliott, Angenell Nolton, Rochelle Evans, Bridgette Thompson, Ercia King, Charleen Knox and Annette Hill.

**Other Attendees:** Charlene Love, Marilyn Howard, Billie Hill, Lorene Knight, Joyce Russell, David Wilbern, Nellie Mathis, Howell Reid, Nancy Scott, Donnell Cloyd, Betty Herring, RoseMerry Brock, Hakiim Sabur, Golden Rome, Dorothy Wright, Emma Knight, Glenda Erskine.

The Vice President called the meeting to order at 10:02 am. The Secretary read minutes from the July Executive meeting. Approval was motioned by Conneva Hall and seconded by Anna Marie Baity.

President Charleen Knox then called for Committee Reports. **Committee Reports are as follows:**

**ISSUES AND CONCERNS:** Chair, Frankie Pendergrass reported receiving 103 issues as of July 31, 2019 for a grand total of 278 since the inception of the COE. At this point all issues have been adequately resolved.

**SPECIAL EVENTS COMMITTEE:** Chair, Angenell Nolton reported the cancellation of the Country and Western Line Dance event. Plans are going well for the Rhythm and Blues Jukebox scheduled for August 15<sup>th</sup>. Andrew Hicks is the Program Chair for this event.

**PROGRAM COMMITTEE:** Chair, Rochelle Evans reported the addition of two additional members, Ruth Mayo and Jacqueline Woods. The committee updated Policy and Procedure to delete Clubs and Groups.

**COMMUNITY SERVICES AND OUTREACH:** Chair, Pat Jackson reported that one success of the Intergenerational event is that 200+ people did and learned something different!

**DECORATING COMMITTEE:** Chair, Mary Bolton reported securing the flowers in the 'ladies' room with gorilla glue!!

**HOSPITALITY AND WELCOME COMMITTEE:** Chair, Conneva Hall reminded attendees to attend the monthly birthday celebration in the Victory Room sponsored by the LWSC. The celebration is always the last day of the month.

**COURTESY AND SUNSHINE COMMITTEE:** Chair, Adrienne Smith reported meeting with Committee on July 30<sup>th</sup>. Based on the report from various clubs, classes and groups they mailed 17 postcards.

**SAFETY COMMITTEE:** Chair, Anna Marie Baity reported the continued recruitment of safety volunteers (15/20). New members are Valerie Roberts and Dorothy Wright. The committee participated in a facility walk through with the Fire Department and Safety Officer, Tyrone Bailey. The Safety Volunteers Log Book is now in use so we always know who is available in the event of an emergency. The committee is reviewing Safety Cards Information that will soon be available to inform members what to do in case of an emergency. Issue with the KIOSK. Our safety depends on the KIOSK being functional.

## **OLD/UNFINISHED BUSINESS**

### **Brick Project**

Very little progress has been made since the completion of the campaign. President Knox shared the Memorandum of Understanding sent to Bettye Davis and Marcia Hunter to define next steps, necessary actions and accountability for the fundraising project. No response as of this meeting.

### **Accreditation Project**

The Council on Aging has acknowledged receipt of the Notebook that was mailed on July 26, 2019. They have provided a general timeframe for the review and visit to continue the accreditation process.

## **NEW BUSINESS**

**LWSC STAFF COMMENTS:**

Ms. Erecia Ericia King reported Piccadilly is under new management and in an effort to cut their losses, they have decided to assess LWSC a ‘management fee’ the Center is not legally able to commit to. Therefore, the last day for Piccadilly could be in October 2019.

Improvements Contract for the Aquatic Floors is out for bid.

**THINGS STILL UNDER DISCUSSION**

**Handicap Parking**

Initial drawings rejected because they exceeded allocation.

**Motorcycle Parking**

Decision to be made about where to locate spaces.

**UPCOMING EVENTS:**

- Rhythm and Blues August 15, 2019
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- COE Executive Meeting September 10, 2019
- Onsite Class Registration September 17 & 18, 2019
- Old Fashion Gospel Event September 20, 2019
- COE Quarterly Meeting September 25, 2019

**ADJOURNMENT:**

The meeting was adjourned at 11:50, motioned by Anna Marie Baity and seconded by Amelia Dent.