



**LWSC Council of Excellence**  
**Courtesy & Sunshine Committee Report – January 14, 2020**

Submit report to: [lwscouncilofexcellence@gmail.com](mailto:lwscouncilofexcellence@gmail.com)

**Committee:** **Courtesy & Sunshine**  
**Officer/Chair:** **Adrienne Smith**  
**Committee Members:** **Barbara Adams, Deborah Benton, Dorothy Wright, Frenzena Russell and Lorene Knight**

**1. ACTIVITIES COMPLETED FOR THIS MONTH:**

- **The Committee did not meet in the month of December 2019**
- **Committee attended the Executive monthly Board meeting.**
- **Committee is still correcting the email addresses that were bounced back to us.**
- **The committee sent five (5) greeting**

**2. ACTIVITIES PLANNED FOR FUTURE:**

- **Committee will continue to inform everyone including the powers that be to please put their information in the suggestion box. This should ensure the accuracy of information provided.**

**3. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:**

- **NONE**

**4. ACTION REQUIRED FOR LWSC:**

- **Address and mail post cards**

**5. MOTION STATED FOR EXECUTIVE COMMITTEE CONSIDERATION/RESOLUTION/RECOMMENDATIONS:**

- **NONE**

**6. CONCERNS, OPPORTUNITIES FOR CELEBRATION:**

- **NONE**

**7. OTHER:**