

LWSC Counsel of Excellence

Committee Report – September 10, 2019

Committee: Courtesy & Sunshine
Officer/Chair: Adrienne Smith
Committee Members: Barbara Adams, Deborah Benton, Dorothy Wright, Frenzena Russell and Lorene Knight

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- Participated in Executive Board meeting.
- We did not need to have a meeting this month.
- Committee sent 14 post cards to members.
- The committee found a solution to double check the accuracy of members being absent more than thirty days. Kudos to front desk Dawn and Katherine for going the extra mile by checking the computer system.

2. ACTIVITIES FOR THE FUTURE:

- The committee members will meet monthly, when appropriate. We will continue to meet at the LWSC quarterly meeting.
- We will continue to inform everyone including the powers that be to please put their information in the suggestion box. This should ensure the accuracy of information provided.

3. ACTION REQUIRED FOR EXECUTIVE COMMITTEE: NONE

4. ACTION REQUIRED FOR LWSC STAFF:

- Address and mail post cards.

Respectfully Submitted, Adrienne Smith, Chair, Courtesy & Sunshine Committee