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LWSC Council of Excellence

Committee Report – January 14, 2020

Submit report to: lwscouncilofexcellence@gmail.com

Committee: SAFETY

Purpose: To ensure that Lou Walker Senior Center’s members and staff are aware and knowledgeable of the necessary steps that need to be taken during emergency and hazardous situations

Officer/Chairperson: Anna Marie Baity

Committee Members: Sherry Cooper, Joyce Harts, John Overstreet, Al Foy, Bill Harris

Committee Volunteers: Charles Davis, Betty Herring, Billie Hill, Chico Hill, Frankie Pendergrass, Valerie Roberts, Dorothy Wright, Willie Mae

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- December 6, 2019 – Safety Committee met with Tyrone Bailey, Staff Safety Coordinator. We discussed upcoming facility fire drill, and other concerns or questions. A facility tour of safety zones inside and outside was included.
- Safety committee present at 12-6-2019 meeting and/or tour: Al Foy, Willie Mae, Dorothy Wright, John Overstreet, and Chico Hill.
- December 11, 2019, there was a facility fire drill. Time out-of-building, 18 minutes.

2. NEW SAFETY COMMITTEE VOLUNTEERS

- Willie Mae and Charles Davis

3. ACTION REQUIRED FOR SAFETY CHAIR:

- Continue recruiting safety volunteers. (Currently have 13)
- Meet bi-weekly with Safety Coordinator to ensure facility safety issues and concerns are met and up-to-date.

4. ACTIVITIES FOR FUTURE:

- Thunderstorm Shut-Down Procedures.
- Facility Safety Drill (fire, tornado, inclement weather, lock-down).

5. ACTION REQUIRED FOR LWSC AND SAFETY COORDINATOR:

- Ensure pottery room Keil is working properly and storage area is safe from overheating. (Safety issue)
- Ventilation for Arts and Pottery rooms, (fumes are a safety issue).
- Onsite Trauma Kit.
- Escape route maps and safety information is still needed in classrooms, as well as, throughout the facility for member awareness.

6. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:

7. MOTION STATED FOR EXECUTIVE COMMITTEE CONSIDERATION/RESOLUTION/RECOMMENDATIONS:

8. CONCERNS, OPPORTUNITIES FOR CELEBRATION: