



Committee Report – February 11, 2020

Submit report to: lwscouncilofexcellence@gmail.com

- Committee:** SAFETY
- Purpose:** To ensure that Lou Walker Senior Center’s members and staff are aware and knowledgeable of the necessary steps that need to be taken during emergency and hazardous situations
- Officer/Chairperson:** Anna Marie Baity
- Committee Members:** Sherry Cooper, Joyce Harts, Al Foy, Bill Harris, John Overstreet
- Committee Volunteers:** Charles Davis, Betty Herring, Chico Hill, Willie Mae Holt, Pat Jackson, Frankie Pendergrass, Valerie Roberts, Dorothy Wright

1. ACTIVITIES COMPLETED FOR THIS MONTH:

- January 22, 2020 – Safety Committee had a general meeting with Tyrone Bailey, Staff Safety Coordinator.
- Safety Team Present: Al Foy, Bill Harris, Dorothy Wright, John Overstreet, Chico Hill, Betty Herring, Frankie Pendergrass, and Joyce Harts.
- Discussion included: 1. The success of the facility fire drill on December 11, 2019. Tyrone gave both the staff and volunteers a nine (9) for evacuating the building timely, closing all doors, and being in the correct zone areas. Time was 18 minutes. 2. Resistance from lifeguards to the safety volunteers during an emergency has been addressed. 3. The possibility of getting radios for the volunteer lead within the safety zones. 4. How we, the safety volunteers can improve both internal and external emergency drills: (a) receive whistles that will quickly get the attention of those in the building; (b) keep whistle with us at all times, attach to badge; (c) make sure we are visible to members, staff, and visitors at all times by wearing an Arm Band; (d) placing all safety vest in one central area, which will be the front desk in a labeled drawer; (e) keep instructors informed of upcoming drills or pertinent information, so they can share with their students (this will be done by Dorothy Wright); and, (f) ask instructors to share a safety point sometimes during class.

- Tyrone was asked to put together a calendar with the different drills for the year.
- The Safety Committee will meet with Tyrone monthly.

2. NEW SAFETY COMMITTEE VOLUNTEERS

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3. ACTION REQUIRED FOR SAFETY CHAIR:

- Continue recruiting safety volunteers. (Currently have 14)
- Meet bi-weekly with Safety Coordinator to ensure facility safety issues and concerns are met and up-to-date.

4. ACTIVITIES FOR FUTURE:

- Tornado Drill
- Thunderstorm Shut-Down Procedures.
- Armed Awareness Drill

5. ACTION REQUIRED FOR LWSC AND SAFETY COORDINATOR:

- Ensure pottery room Keil is working properly and storage area is safe from overheating. (Safety issue)
- Ventilation for Arts and Pottery rooms, (fumes are a safety issue).
- Onsite Trauma Kit.
- Escape route maps and safety information is still needed in classrooms, as well as, throughout the facility for member awareness.

6. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:

7. MOTION STATED FOR EXECUTIVE COMMITTEE CONSIDERATION/RESOLUTION/RECOMMENDATIONS:

8. CONCERNS, OPPORTUNITIES FOR CELEBRATION: