



LWSC Council of Excellence

Committee Report – 10-8-2019

Submit report to: lwscouncilofexcellence@gmail.com

Committee: SAFETY

Purpose: To ensure that Lou Walker Senior Center's members and staff are aware and knowledgeable of the necessary steps that need to be taken during emergency and hazardous situations

Officer/Chairperson: Anna Marie Baity

Committee Members: Sherry Cooper, Joyce Harts, Bill Harris, John Overstreet,

Committee Volunteers: Al Foy, Chico Hill, Billie Hill, Brenda Goodman, Frankie Pendergrass, Valerie Roberts, Lois Williams, Dorothy Wright

1. SAFETY ACTIVITIES COMPLETED FOR THIS MONTH:

- 9-9-2019 **AARP Smart Driver Safety Course** was held from 9am-3pm in Rm A117
- 9-12-2019 **Senior Fitness & Fall Prevention**, was presented in the Victory Room at 12:30 pm, by Tyrone Bailey, Safety Coordinator, Admin Staff
- 9-23-2019 **National Fall Prevention Awareness Day Sponsored by National Senior Games Association/Georgia Golden Olympics**, was held in the Victory Room from 12-2pm
- 9-26-2019 I attended the Quarterly COE Members Meeting, shared safety information regarding aisles between tables must be kept clear, as continued safety preparation for emergency escape paths. (Some aisles were blocked at the time, so I was able to use them as examples of what not to do)
- Shared that fire drills will take place once LWSC hears from Dekalb County Fire Marshall, info received from Admin staff
- 9-27-2019 I attended the New Members Orientation
- 9-30-2019 **Hands-On Only CPR class started**. Kudos to LWSC Admin Staff
- Safety Volunteers are still doing a good job logging into the Safety Book when at the Center

2. ACTION REQUIRED FOR SAFETY COORDINATOR/TEAM:

- Continue recruiting additional safety volunteers. (Currently have 13)
- Mock Fire Drills for Staff and Safety Volunteers still need to take place

- Onsite Safety and Trauma Kits
- Prepare Color-coded Safety Posters and Safety Information for placement in classrooms and throughout the building

3. ACTIVITIES FOR FUTURE:

- Thunderstorm Shut-Down Procedures
- Facility Safety Drill (fire, tornado, inclement weather, lock-down)

4. ACTION REQUIRED FOR LWSC:

- Review that pottery Keil is working properly
- Ensure pottery room Keil storage area is safe from overheating
- Ensure intercom is working efficiently throughout the facility
- Prepare and install all Safety displays and materials throughout facility as required from final Safety Plan
- Ventilation for Art and Pottery rooms
- Make sure all chemical products are labeled correctly with proper storage.
- Updated Onsite First Aid and Trauma Kits.

5. ACTION REQUIRED FOR EXECUTIVE COMMITTEE:

**6. MOTION STATED FOR EXECUTIVE COMMITTEE
CONSIDERATION/RESOLUTION/RECOMMENDATIONS:**

7. CONCERNS, OPPORTUNITIES FOR CELEBRATION:

- **CPR CLASSES ARE UNDERWAY**

