



EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, May 12, 2020 – 11:29 AM

Attendees: Charleen Knox, Janet Proctor, Amelia Dent, Angenell Nolton, Anna Marie Baity, Annette Hill, Frankie Pendergrass, Pat Jackson, Lorine Bizzell, Erica King, Bridgette Thompson, Adrienne Smith, Mary Bolton.

Other Attendees: Charlene Love, Dorothy Wright, Doris Jenkins, Lorene Knight, Merrill White, Mae Redden, Glenda Erskine. Thomas Powell, Doris Jenkins, Gail Moffat, Katherine Smith, Warren St. James, James Steger, Gloria Steger, Christine Rodgers, Earl Frederick, Opal Frederick, Carolyn Horace, Valerie Harrington, Charlene Butterfly, Nora Erskine, Helen Norris.

Charleen Knox, COE President, called the meeting to order at 11:29 AM. This meeting was conducted virtually via ZOOM online due to Coronavirus quarantine. Everyone was welcomed, followed by the introduction of the COE Executive Committee and visitors. Charleen Knox called for the reading of April 14, 2020 Minutes by Secretary, Lorine Bizzell. Final April Minutes will reflect that meeting adjourned at 12:40 PM not AM. Anna Marie Baity motioned to approve the Minutes with necessary revisions; seconded by Frankie Pendergrass.

Council of Excellence (COE) Committee Reports

ISSUES AND CONCERNS, PROGRAM, CLUBS, CLASSES, AND GROUPS, DECORATING, HEALTH AND WELLNESS, HOSPITALITY AND WELCOME, SAFETY: No reports due to Center shut down.

SPECIAL EVENTS: Chair, Angenell Nolton held conference call about possible events via ZOOM, but unable to plan any events. Betty Martin is hosting a LWSC ZOOM Comedy Event on May 21.

COMMUNITY SERVICES AND OUTREACH: Chair, Pat Jackson held conference call meeting. Bettye Davis asked Committee to spearhead Census 2020 virtual meeting to help seniors with Census forms. Confidentiality may be an issue will follow-up with Bettye. Volunteers are ready to help and move forward. The Caregivers Contact group may meet in October including a paint party and some other games will still be held via ZOOM.

COURTESY AND SUNSHINE: Chair, Adrienne Smith reported that cards have been sent to the families of four LWSC members who have passed away and one member who lost her mother. Committee still updating Emails.

NOMINATIONS AND ELECTIONS: Chair, Annette Hill reported that the committee met via ZOOM to discuss ideas for increasing participation in the election process.

PORTER SANFORD III PERFORMING ARTS COMMUNITY CENTER : Chair, Janet Proctor held ZOOM committee meeting to review and discuss pros and cons of holding LWSC events at

Porter Sanford. Final extensive report will be reviewed by LWSC staff. Upon that review and discussion with committee, another presentation will be made to COE at the June meeting. Some of the following advantages were mentioned: space to seat more than 200 people in audience, more parking spaces, dressing rooms for the cast. Some issues to be answered include: is the former LWSC Director's agreement with Porter Sanford still in effect, the cost of outside audio-visual, security, vendors and distribution of up to 500 tickets.

OLD/UNFINISHED BUSINESS

Janet Proctor reported on Memorial Bricks. Report submitted in March on fundraisers was validated: January Expenses \$13,011.22 and income \$13,995.00. Janet will reach out to Marcia Hunter of Dekalb for Seniors Inc. for a May update regarding the Memorial Bricks Project. COE will ask Marcia Hunter to notify membership of size, cost and number of bricks left for purchasing.

NEW BUSINESS

1. There will be ongoing LWSC ZOOM meetings and activities until Center reopens. The following LWSC events were noted: Drama Club "Seniors Acting Up" May 18, Comedy Show May 21, and Townhall Meeting May 22.
2. Zoom Classes will resume Tuesday, May 26, and will be opened to all Dekalb County Seniors.
3. COE will determine if June Quarterly Meeting will be held.

DIRECTOR'S COMMENTS (Ericia King, Bridgette Thompson)

1. No NCOA Accreditation information from National Council on Aging.
2. LWSC members will be notified via Robocall of Virtual May ZOOM Townhall Meeting. Meeting will not have reports; LWSC members will be updated on center upgrades and what is happening at the center.
3. Staff are ensuring completion of renovations to Center and aquatics area, and hope members will be pleased once Center is reopened. Chairs are scheduled to be delivered by the end of May.
4. Supreme Fish and Golden Krust, a collaborative partnership, is the new cafeteria vendor.
5. Check the LWSC Newsletter for the Older Americans Calendar that shows all LWSC scheduled activities and events. Any events that came in after the calendar was posted will invite members via Robocall.
6. Schedule for new classes will come out Friday, May 22. Please ensure Center has updated member email addresses because this is the only way staff can communicate with membership.
7. If your membership has expired, you are still considered a member. When Center reopens, a social worker will interview new and reapplying members during application process.

ADJOURNMENT:

Meeting adjourned at 12:54 PM motioned by Janet Proctor and seconded by Lorene Knight.

ANNOUNCEMENTS

- Email Address: LWSCCouncilofexcellence@gmail.com
- COE Phone Number: 770.322.2935 (currently unavailable due to construction)
- Link to Lou Walker website to see COE Monthly Committee reports, minutes, etc. after monthly meeting.
- COE Committee Chairpersons' monthly reports due by Monday, June 1, 2020
send reports to: LWSCCouncilofexcellence@gmail.com
- Council of Excellence Monthly Meeting: Tuesday June 9, 2020.