



**LWSC Council of Excellence
Monthly Committee Report – July 14, 2020**

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Courtesy & Sunshine

Officer/Chair: Adrienne Smith

**Committee Members: Barbara Adams, Deborah Benton,
Dorothy Wright, Frenzena Russell and Lorene Knight**

1. Activities Completed for the Month:

- The Committee did not have a regular formal meeting in the month of June.
- Committee attended the Executive monthly Board meeting via Zoom.
- The committee did not send out greeting cards.
- Several members attended the meet and greet drive through on July 8, 2020.

2. Activities Planned for the Future:

- If it is at all possible, when the committee is notified of a member passing, they will find a way to send cards to the staff with the names so the staff can address and mail out. Please provide the legal names of persons (no nicknames).

3. Action Required by the COE Executive Committee:

- None

4. Action Required by LWSC Staff:

- If the suggestion stated above is acceptable, the staff will mail out greeting cards.

**5. Motion Stated for Executive Committee Consideration/
Resolution/Recommendations:**

- None

6. Opportunities for Celebration:

- None

