



**LWSC Council of Excellence**  
**Monthly Committee Report – September 8, 2020**

Submit Report to: [lwscouncilofexcellence@gmail.com](mailto:lwscouncilofexcellence@gmail.com)

**Committee:** Courtesy & Sunshine  
**Officer/Chair:** Adrienne Smith  
**Committee Members:** Barbara Adams, Deborah Benton, Dorothy Wright, Frenzena Russell, Lorene Knight, Alfreda Scott and Veronica Williams

**1. Activities Completed for the Month:**

- The Committee had our August meeting and implemented a new correspondence to be sent to all Clubs, Classes & Group's.
- The Committee sent out twelve greeting cards.
- The Committee agreed to list the names of people receiving the greeting cards, starting this month.
- Adrienne Smith was working the Poll on August 11<sup>th</sup>. The Committee attended the COE Executive Committee Meeting in her absence.
  1. Get well: Andrews Hicks, Harvey and Imogene Acher, Leroy Cleveland and grandson, Rosalind Williams and Theodore Nelson.
  2. Sympathy: Charlotte Johnson, Clyde Gaddis, Deloris Gordon, Linda McAllister, Louise Evans, Ruby Patterson and Sandra Lee.

**2. Activities Planned for the Future:**

- The Committee has no plans at this time for the future because the center is closed.

**3. Action Required by the COE Executive Committee:**

- None

**4. Action Required by LWSC Staff:**

The staff will mail out greeting cards.

**5. Motion Stated for Executive Committee Consideration/  
Resolution/Recommendations:**

- None

**6. Opportunities for Celebration:**

- None