



**EXECUTIVE COMMITTEE MEETING MINUTES**  
**Tuesday, February 10, 2021 11:13 AM**

**Executive Committee Attendees:** Charleen Knox, Janet Proctor, David Jones, Anna Marie Baity, Frankie Pendergrass, Pat Jackson, Amelia Dent, Adrienne Smith, Lorine Bizzell, Erica King, Bridgette Thompson, Conneva Hall, Annette Hill, Rochelle Evans, Betty Martin **Member Attendees:** 59 COE members attended this meeting.

Charleen Knox, COE President called the COE virtual ZOOM meeting to order and welcomed everyone at 11:13 AM. Lorine Bizzell, Secretary, read the January 12, 2021 Minutes. Amelia Dent motioned to approve the Minutes seconded by Conneva Hall with the following revisions: change Technical Assistants to Tech and 2020 Election to 2021.

**COUNCIL OF EXCELLENCE (COE) COMMITTEE REPORTS**

**ISSUES AND CONCERNS:** Chair, Frankie Pendergrass, reported one new issue related to YouTube and the Center website.

**PROGRAM:** Chair, Rochelle Evans stated the Committee received favorable comments on the LWSC Virtual Classes. They will continue to focus on more activities that will attract the Center's male members.

**SPECIAL EVENTS:** Chair, Betty Martin said the Committee has organized and will host for Black History Month: *The Spoken Word* on Feb. 18 and *Our Family*, a LWSC Drama Club production, on Feb. 26. Both require registration to attend.

**CLUBS, CLASSES, AND GROUPS (CCG's):** Chair, Amelia Dent will continue to work on increasing Center membership.

**COMMUNITY SERVICES AND OUTREACH:** Chair, Pat Jackson stated the Committee has continued the "Let's Stay Connected" Senior training program with the Tech Assistants. The Committee is working on a variety of other programs including: "Intergenerational" events and the Caregivers Support activities.

**COURTESY AND SUNSHINE:** Adrienne Smith, Chair, and her Committee continue to send out Sympathy and Get-Well cards to Center members.

**DECORATING:** Chairperson position is vacant. No current updates.

**HEALTH AND WELLNESS:** Chair, Sonja Elliott not present no updates.

**HOSPITALITY AND WELCOME:** Chair, Conneva Hall and Committee are hosting a *March New Member's Meet and Greet* and are working on a May Senior Month event.

**NOMINATIONS AND ELECTIONS:** Annette Hill, Chair, stated the Committee members are poised to initiate election activities once the Center reopens.

**SAFETY:** Anna Marie Baity, has resigned as Chair. She continues to encourage review of OSHA COVID guidelines especially for handling phones and sharing rides.

**PORTER SANFORD PEFORMING ARTS CENTER:** Janet Proctor had no updates since last meeting.

### **OLD/UNFINISHED BUSINESS**

**VICE PRESIDENT,** Janet Proctor reviewed the Brick Memorial Garden Fundraiser report; there are no new updates.

### **NEW BUSINESS**

(Charleen Knox)

1. On February 10, 2021 the 2<sup>nd</sup> Covid-19 Vaccinations will be given at the Center.
2. New Classes will begin March 1, and end April 9, 2021. Gloria Daniels discussed hosting the "What's the Tea" class on Tuesdays and Thursdays that discusses various resources and other informative programs. She would like more men to attend. Brenda Colbert discussed the informative and helpful Center *Lunch and Learn* sessions for Seniors to access various programs.
3. Please contact Charleen Knox or Committee Chairperson if you want to volunteer for a COE committee.

### **DIRECTOR'S COMMENTS**

(Ericia King and Bridgette Thompson)

1. LWSC staff are awaiting information on the Accreditation physical Site Review and are preparing for a virtual tour. The Reviewer may attend a COE monthly meeting.
2. Staff discussed the appointment system and logistics about waiting in line for the second vaccination. There was a question-and-answer session about the procedure if a member did not receive verification about appointments. They also encouraged everyone to review and attend the Medical Lunch and Learn sessions.
3. Center members are not required to pay dues at this time for re-enrolling because an interview by the Center Social Worker and other documentation is still required. Please visit the LWSC Website and complete the form for the Center Newsletter;

otherwise, you are missing important information. LWSC is reaching new heights visibly because groups nationwide are watching or even attending different programs and classes. The Center Programs are important in helping Seniors live their golden years positively and comfortably.

### **ADJOURNMENT:**

The Meeting was adjourned at 12:48 PM motioned by Annette Hill and seconded by Amelia Dent.

### **ANNOUNCEMENTS**

- Email Address: [LWSCCouncilofexcellence@gmail.com](mailto:LWSCCouncilofexcellence@gmail.com)
- COE Phone Number: 770.322.2935 (currently unavailable due to construction)
- Link to Lou Walker website to see COE Monthly Committee reports, minutes, etc. after monthly meeting. Next Monthly Meeting is Tuesday, March 9, 2021.
- COE Committee Chairpersons' monthly reports are due by Monday, March 1, 2021. Please send to Charleen Knox, COE President and cc: Janet Proctor, COE Vice-President.