



Monthly Committee Report – January 12, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Courtesy & Sunshine

Officer/Chair: Adrienne Smith

Committee Members: Alfreda Scott, Barbara Adams, Deborah Benton, Barbara Johnson, Dorothy Wright, Kristy Rogers, Lorene Knight, and Veronica Williams

1. Activities Completed for the Previous Month:

- Attended the COE Executive Committee Meeting.
- Jointly held with "Hospitality & Welcome Committee for the "Celebration and Remembrance of our Loved Ones" program held on December 1, 2020. Thank you, Lorene Knight and Dorothy Wright for decorating the Remembrance Tablet.
- The Committee added a new member, Kristy Rogers.
- Nine (9) greeting cards were sent out.
- Established a permanent meeting day and time.

2. Activities Planned for the Future:

- None

3. Action Required by the COE Executive Committee:

- None

4. Action Required by LWSC Staff:

- Address and mail out greeting cards.

5. Motion Stated for Executive Committee Consideration/Resolution/Recommendations:

- None

6. Opportunities for Celebration: None