



Monthly Committee Report – May 11, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Courtesy & Sunshine

Officer/Chair: Adrienne Smith

Committee Members: Deborah Benton, Dorothy Wright, Frenzena Russell, Lorene Knight, Alfreda Scott, Kristy Rogers

1. **Activities Completed for the Previous Month:**

- Committee attended the monthly Board meeting via Zoom.
- Committee had our meeting on April 21, 2021.
- Twenty (20) greeting cards were sent out.

2. **Activities Planned for the Future:**

- The committee discussed the possibility of being included in the Juneteenth event.
- The chair contacted the special events chair Betty Martin, who brought idea to her committee. Who decided we would not be a good fit for this event.
- The committee would like to have a procedure in place to follow-up a month after with the recipients of the greeting cards sent out on their well-being.

3. **Motion/Stated for COE Executive Committee Consideration, Resolution and/or Recommendations: None.**

4. **Action/Approval Required by the COE Executive Committee: No.**

5. Action/Approval Required by the LWSC Staff: Yes.

- Request LWSC Staff continue to send out Greeting cards.

6. Opportunities for Celebration: None.