



Monthly Committee Report – November 9, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Courtesy & Sunshine

Officer/Chair: Adrienne Smith

Committee Members: Deborah Benton, Dorothy Wright, Frenzena Russell, Lorene Knight, Alfreda Scott, Kristy Rogers and Veronica Williams

1. Activities Completed since October 2021:

- Attended COE Chairperson meeting on October 6, 2021
- Attended the National Accreditation ceremony held on October 8, 2021, at Lou Walker Senior Center
- Committee attended the COE monthly Board meeting on October 12, 2021.
- Committee met for regular meeting on October 20, 2021.
- Six (6) greeting cards were sent. (5 sympathy & 1 Get well)
- The Courtesy & Sunshine and Hospitality & Welcome Committees had four joint meeting in the month October, to discuss plans for the “Celebration and Remembrance of Loved Ones” Program scheduled for December 10th.

2. Activities Planned for the Future:

- The “Celebration and Remembrance of Loved Ones” Program to be held on December 10, 2021.

3. Motion/Stated for COE Executive Committee Consideration, Resolution and/or Recommendations:

- None

4. Action/Approval Required by the COE Executive Committee:

- None

5. Action/Approval Required by the LWSC Staff: All Approved by staff

- Request LWSC Staff continue to send out Greeting cards
- Provide technical support and assistance, WEBINAR ID, flyer, publicity in weekly newsletter.
- Request Publicity support by Robo Calls.
- Prepare video/slideshow of deceased members
- Webinar Rehearsal Day Thursday, December 9th at 1:00 PM – 2:00PM directed by Sandra Lewis-Glass
- Request Technical support and assistance with Webinar on Friday, December 10th started at 2:00 PM – 3:30PM directed by Sandra Lewis-Glass
- Request WEBINAR to be open for attendees' comments at the end of program.

6. Opportunities for Celebration:

- None