



Monthly Committee Report – November 9, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Nominations and Elections Committee Report
Officer/Chair: Annette Hill

Committee Members: Beverly Wadley, Doris Lewis, Janet Proctor,
and Pat White

1. Activities Completed for the Month:

- Attended and provided report at the October 12th Council of Excellence Executive Meeting.
- Continued systematic release of marketing information via Newsletter, Robo calling.
- Hosted an Applicants' Forum on October 14th and 26th via ZOOM.
- Completed the self-nomination process, received, vetted all applications received by October 28, 2021.

2. Activities Planned for the Future:

- Present candidates at November COE Executive Committee meeting.
- Present and explain the Early Voting Process. Ballots can be requested for Mail-in Voting UPON Request only to eligible members. Members request mail-in ballots November 9-11 by:
 - Calling LWSC at (770) 322-2900 or direct
 - Email to ezansari@dekalbcountyga.gov
 - Mail-In Ballots must be postmarked on or before November 24th
- Host an Applicants' Forum on October 14, 2021, 1:00 p.m. via ZOOM. Will provide various discussion questions to Chairpersons.

- Continue marketing through available options.
 - Newsletter
 - Robo calls
 - Drive by Dates
- Facilitate an open and easy process to elect new officers to the COE Executive Committee.
 - Provide Drive-by-Access
 - Provide on-line voting process
 - Provide mail-in Access (by request only)
- Manage voting process for all members.
- Spotlight Candidates
- Prepare Ballots
- Finalize Incentives for Drive-by-Voting.
- Manage voting process to encourage maximum participation.
- Attend Officer Installation Event

3. Motion Stated for Executive Committee Consideration/ Resolution/Recommendations:

- None

4. Action Required by the COE Executive Committee:

- None

5. Action Required by LWSC Staff:

- Provide timely and necessary information to members regarding the COE Election Process to include:
 - 11/3 - Candidate Announcement
 - 11/5 - Robo Call to remind members to 'Meet The Candidates' on Tuesday, November 9th during the monthly COE Executive Board meeting.
 - 11/8 - Repeat Robo Call
 - 11/12 – Prepare and mail Ballots as requested. . receive and distribute outreach materials from NEC widely via Newsletter, Website, Email and Robo calls to ensure all members receive election information. Provide a place at the LWSC for access via Drive-by.

- 11/16 -- Provide ZOOM information to 'Spotlight' Candidates.

6. Opportunities for Celebration:

- With the challenge of in-person meeting limitations, the NEC has meticulously provided an opportunity for members to make the best- informed decision of selecting their COE representatives.

IMPORTANT DATES

Distribution of Applications

Thursday, from September 10th, 2021

Applications for the LWSC
Council of Excellence Executive Committee

Applicants Forum

September 16, 2021 1pm

Candidates Submit Applications

October 1st – 30th, 2021

Candidate Application Deadline

4:00 PM Thursday, October 28th, 2021

Leave at the Reception Desk in a Sealed Envelope for the LWSC Director

Validation of Candidate Applications

Friday, November 5, 2021

Meet The Candidates -- COE Executive Meeting

Tuesday, November 9, 2021

11:00 am – 1:00 pm

Spotlight The Candidates

Tuesday, November 16, 2021

1:00 pm to 2:00 pm - ZOOM

Candidates Campaigning Will Answer Questions About Their Vision for LWSC

Mail In Ballot Postmark Deadline

Wednesday, November 24, 2021

LWSC COE Election Days!!!

December 7th, 8th, 9th

Tuesday - Wednesday - Thursday

10:00 am – 2:00 pm