



Monthly Committee Report – July 13, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Special Events
Officer/Chair: Betty Martin
Committee Members: Brenda Johnson, Dorothy Wright, Thomas Powe, Barbara Johnson

1. **Activities Completed for the Previous Month:**

- Special Events completed another successful Virtual event. The Juneteenth Celebration event was challenging in several ways. We had never presented an event that was half videos and half in person performances. It was highly successful. Our audience was entertained. Juneteenth Celebration Program received great reviews. Our committee members received great feedback for their part in the program.
- Committee had two committee meetings during the Month of June before and after Juneteenth Celebration to ensure a great performance by our performers and committee members.
- Committee discussed plans for our future events.

2. **Activities Planned for the Future:**

- Committee is planning to host a LWSC “Fun in the Sun Reunion Picnic” to be held on Thursday, July 22, 2021.

3. **Motion/Stated for COE Executive Committee Consideration, Resolution and/or Recommendations:**

I move that the COE Executive Committee approved request to host a LWSC “Fun in the Sun Reunion Picnic” on Jul 22, 2021.

4. **Action/Approval Required by the COE Executive Committee:**
 - Approval to move forward with plans.

5. **Action/Approval Required by the LWSC Staff: Yes.**
 - Request technical support and assistance with Webinar.

 - Request publicity support for LWSC “Fun in the Sun Reunion Picnic.”

 - Request use of outdoor space in LWSC parking lot.

 - Request use of restrooms during event .

 - Request security to direct traffic and assist with sign-in sheets.

 - Request two tables and eight chairs for event.

 - Request DJ and music.

6. **Opportunities for Celebration: None.**