



Monthly Committee Report – August 10, 2021

Submit Report to: lwscouncilofexcellence@gmail.com

Committee: Program

Officer/Co-Chairs: Maureen Craig and Wendolyn Llanos

Committee Members: Patricia Arnold, Wilma Byrd, Charlene Daise, Glenda Erskine, Carolyn Keita, , Sharon Maynor, Ruth Mayo, Johnnie Presbury, and Ad Hoc Member George Wadley

1. **Activities Completed for the Previous Month:**

- The Committee met on August 5, 2021, via Zoom. Committee members Maureen Craig, Wendolyn Llanos, Charleen Daise, and Rochelle Evans were in attendance, along with Staff Erica King and Tyrone Bailey. COE President, Charleen Knox also joined the meeting.
- At this meeting, the Committee's Co- Chairpersons were introduced to the staff and the Committee members.
- **Men-Only Focus Group:** Tyrone Bailey gave a brief update on the progress of the Men-Only Focus Group. He stated that they have met a couple of times, with around six men in attendance. The next meeting is scheduled for August 16, 2021.
- **Instructors Guide:** Once the Program Committee approves the final draft, Erica King said the Center will publish the **Guide**. Instructors' training on the Guide will be scheduled sometime after that based on the situation during COVID restrictions.

2. **Activities Planned for the Future:** None.

3. **Motion/Amendment Stated for Executive Committee or LWSC Staff Consideration, Resolution and/or Recommendations:**

- None.

4. Action Required by the COE Executive Committee:

- None.

5. Action Required by the LWSC Staff:

- To increase participation in the focus groups, Tyrone will expand the outreach to the Center's male members using flyers and announcements in the Center's Newsletter. He also plans to ask the Center's Group leaders for contact information of the men in their Groups.

6. Opportunities for Celebration:

- None.