



Monthly Committee Report – August 10, 2021

Submit Report to: lwsccouncilofexcellence@gmail.com

Committee: Courtesy & Sunshine

Officer/Chair: Adrienne Smith

Committee Members: Deborah Benton, Dorothy Wright, Frenzena Russell, Lorene Knight, Alfreda Scott, Kristy Rogers and Veronica Williams

1. Activities Completed for the Previous Month:

- Committee attended the monthly Board meeting via Zoom.
- Committee had our meeting on July 13, 2021.
- **Eleven (11)** greeting cards were sent out.

2. Activities Planned for the Future:

- The committee discussed the possibility of a collaborative event with the Hospitality and Welcome committee.

3. Motion/Stated for COE Executive Committee Consideration, Resolution and/or Recommendations: None.

4. Action/Approval Required by the COE Executive Committee: No.

5. Action/Approval Required by the LWSC Staff: Yes.

- Request LWSC Staff continue to send out Greeting cards.

6. Opportunities for Celebration: Pending.