



EXECUTIVE COMMITTEE MEETING MINUTES

Tuesday, February 8, 2022

Executive Committee Attendees: Janet Proctor, Pat Jackson, Merrill White, Charleen Knox, Annette Hill, , Frankie Pendergrass, Amelia Dent, Lorine Bizzell, Erica King, Barbara Johnson, Maureen Craig, Conneva Hall, Dorothy Linton, Dorothy Wright, Reggie Hester, Charlene Love, James Simon. **Member Attendees: 55: COE Members.**

Janet Proctor, COE President, called the virtual meeting to order and welcomed everyone at 11:07 AM. COE Vice President, Pat Jackson, introduced the Officers, new Committee Chairpersons, and agenda. Lorine Bizzell, Secretary, read the January 11, 2022, Minutes. Conneva Hall made a motion to approve the Minutes with any necessary changes; no revisions were recommended; the motion was seconded by Annette Hill.

COUNCIL OF EXCELLENCE (COE) COMMITTEE REPORTS

ISSUES AND CONCERNS: Chair, Frankie Pendergrass reported that there was a meeting with the Advanced Photography Class on February 4, 2022, and they discussed 15 Issues and Concerns. There have been 2 new issues and concerns reported in 2022. The Committee will create a Question-and-Answer section for the Lou Walker Newsletter to address frequently asked questions. Members will be provided with the LWSC COE email address and a link to submit Issues and Concerns.

PROGRAM: Chair position is vacant; no report was submitted.

SPECIAL EVENTS: Chair, Charleen Knox made a motion for adoption by the COE to approve the Special Events calendar for the first quarter in 2022: the February 25, 2022, Black History Program, a Bingo Game on March 25, 2022, and the Old Time Intergenerational Gospel Event, March 14, 2022, and staff webinar support. Conneva Hall seconded the motion; the President called for a vote. The COE unanimously approved the Special Events calendar for the first quarter.

CLUBS, CLASSES, AND GROUPS: Chair, Amelia Dent reports that the committee reviewed the committee policies and procedures and developed a moving forward plan.

COMMUNITY SERVICES AND OUTREACH: Interim Chair, Pat Jackson stated that the committee discussed planning a 2022 Caregivers Event in September and an Outreach Event for all members.

COURTESY AND SUNSHINE: Chair, Dorothy Wright reported that members have been assigned tasks and responsibilities. A report of four deceased members was given: Helen Ford, Elizabeth Grace, Lula Robinson, and Mary Cheavers.

DECORATING: Chair, Dorothy Linton discussed a seasonal Decorating calendar for the Center's Soft Opening: Valentine's Day, Easter, Thanksgiving, and Christmas.

HEALTH AND WELLNESS: Chair, Sherrie Cooper was not in attendance; no planned activities were reported.

HOSPITALITY AND WELCOME: Chair, Conneva Hall reported plans for a Reopening Parade and a future Meet and Greet.

NOMINATIONS AND ELECTIONS: Chair, Annette Hill submitted a report for February and no activities are planned at this time.

SAFETY: Chair position is vacant.

PORTER SANFORD PERFORMING ARTS CENTER: Chair, Barbara Johnson submitted a report for February and no activities are planned at this time.

OLD/UNFINISHED BUSINESS

Reggie Hester represented the Men's Focus Group and reported that Tyrone Bailey is working to recruit more men and organize the next group meeting. Janet Proctor asked Reggie to pass on questions regarding dates for any upcoming activities.

Ericia King, LWSC Director, was asked to discuss the LWSC Storeroom clean-up. Please arrange an appointment with Ericia and James to sort through your CCG's items to properly store or discard unwanted items. Staff must ensure the Center is organized.

NEW BUSINESS (Janet Proctor)

Charlene Love discussed the COE Officers' and Chairpersons' February virtual training. Topics to be addressed include COE Goals and Objectives, Motions, Agendas, ByLaws, the Minutes, and Parliamentary Procedure, etc.

Vice-President, Pat Jackson highlighted the Program Committee purpose and activities. Some of the activities include reviewing membership, class and activity needs and interests, reviews and updates to the Instructors' Guide, and class and activity evaluations with resultant Committee recommendations. "We need You!" Please contact Pat if you are interested in becoming a committee Chairperson or member.

The current LWSC Class Schedule ends February 25, 2022. Please check the website for the future schedule and new ID numbers.

DIRECTOR'S COMMENTS (Ericia King)

All members be mindful of information in the Newsletters and reminders will provide information about reopening communiques and classes.

The Center cannot mandate Covid vaccine or ask members to reveal their vaccine status; however, as you enter the Center, be mindful of the Facility safety protocols, temperature, masks, and social distancing. There are no water fountains. The Center is adhering to Guidelines.

Ericia must review and approve waivers for activities that must be closer than 6 feet. Classes that could not be held virtually will be the first to operate during reopening: some fitness, arts, sewing, etc.

Please **complete** the Membership Renewal Forms that can be retrieved online or at the desk. Social Workers will be at the Center on Tuesdays and Wednesdays from 9 am to 12 noon to complete the in-person intake and update each member's information. The mandatory Medical Release Form from your physician is good for 90 days from the date of signature. You can also have your doctor add documentation about any of your physical limitations; then, you choose the activities you can participate in.

The COE Meeting closed with Pamela Poole-Starks' February Senior Nugget: *"There is joy in not needing to rush to where we have already been."*

ADJOURNMENT

The COE Meeting was adjourned at 12:43 PM after a motion for adjournment was made by Conneva Hall; seconded by Dorothy Wright. The next monthly meeting is Tuesday, March 8, 2022, at 11:00 AM. Don't forget to sign-up on-line for the LWSC Newsletter.

ANNOUNCEMENTS

- Email Address: LWSCCouncilofexcellence@gmail.com
- COE Phone Number: 770.322.2935 (currently unavailable due to construction)
- Link to Lou Walker website to see COE Monthly Committee reports, minutes, etc. after monthly meeting.
- Please send COE Committee Chairpersons' monthly reports to Janet Proctor, COE President and Cc: Pat Jackson, COE Vice-President by Tuesday, March 1, 2022.

Respectfully submitted by,

Lorine Bizzell and Merrill White
COE Secretaries