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**EXECUTIVE COMMITTEE MEETING MINUTES**

**Tuesday, February 11, 2025**

**Executive Committee Attendees:** Pat Jackson, Conneva Hall, Lorine Bizzell, Roslyn Sledge, Reggie Hester, Frankie Pendergrass, Thomas Powe, Janet Proctor, Wilma Byrd, Merrill White, Pat Jones, Barney Franklin, Ericia King, James Simon, Renee Burwell, Shante Ragin

Pat Jackson, COE President called the COE meeting to order and welcomed everyone at 2:04 PM. A motion to approve Meeting agenda with flexibility was made by COE Vice- President, Conneva Hall, with a second by Janet Proctor. Motion unanimously passed.

**COUNCIL OF EXCELLENCE (COE) COMMITTEE REPORTS**

Committee motions will be saved for the New Business Segment.

**ISSUES AND CONCERNS**: Chair, Frankie Pendergrass reviewed various issues related to the facility, pool, and fire alarm system. She also noted that LWSC Members should not have children in the Center except for special events; please refer to the New Member’s Handbook.

**SPECIAL EVENTS:** Chair, Thomas Powe, thanked the committee for conducting numerous Center ticket sales for plays and entertainment including Alvin Ailey. A Friday LWSC Wind Down party will be held at 1 PM on March 7.

**CLUBS, CLASSES, AND GROUPS (CCG’s):** Chair, Reggie Hester had no report.

**COMMUNITY SERVICES AND OUTREACH**: Temporary Chair, Pat Jackson, and the committee honored the Dekalb County Sanitation Workers by sending cards, and the movie was shown at the Center about the Sanitation Workers Strike in Memphis with Martin Luther King.

**COURTESY AND SUNSHINE**: No Report

**DECORATING**: Chair, Wilma Byrd, wants to decorate for major holiday themes including: MLK Day, Black History, July 4th, Thanksgiving, and Christmas. Pat Jackson suggested submitting proposed plans for each holiday for staff review and authorization.

**HEALTH AND WELLNESS**: Chair, Merrill White discussed two programs: Talking Man to Man and Woman to Woman, and the Tuesday Health Information Table. All motions have been passed.

**HOSPITALITY AND WELCOME**: Chair, Pat Jones stated that her committee has been active in New Members Orientation, Monthly Birthday Celebrations, and facility tours. She discussed some potential future activities that would encourage new members to meet. Club representatives would be invited to a proposed New Members Mix and Mingle.

**NOMINATIONS AND ELECTIONS**: Janet Proctor, Chair, stated activity begins September through December; however, two challenges are recruiting members to run for office and increasing the number of members who vote.

**SAFETY**: Chair, Barney Franklin had no report.

**OLD/UNFINISHED BUSINESS (none)**

**NEW BUSINESS**

Motions to be presented to staff after COE vote approval:

1. Special Events: Thomas Powe

 Motion was made to continue ticket sales through February 25 for the following plays: Ragtime’s March 29 performance and Ain’t Too Proud’s, June 7, performance. Begin sales for the Will Pickett Black Rodeo to be held August 2 and 3. The motion passed unanimously.

2. Hospitality and Welcome: Pat Jones

Motion was made to hold a Mix and Mingle on March 11, 2025, for new members after New Members’ Orientation. The motion passed unanimously.

3. COE training: Conneva Hall

 Motion was made to submit a request to staff for COE Executive Committee training by Charlene Love on March 11. However, this motion was tabled until a conversation regarding the training is held with the staff.

**DIRECTOR’S COMMENTS**

(Ericia King)

1. The process for Class Registration was discussed: Members can only register for two classes, and all are asked to observe the honor system by only taking classes twice consecutively until new members have registered. Please let instructors know if you have to miss a class.
2. Shaunte Ragin reviewed the process for holding an internal daytime event. The form can be requested and filled out at the front desk. The following must be answered: event date, time, rooms requested, Club, class or group requesting event and signature. The Facility Coordinator and/or Director will contact the representative about the request. Only a licensed and insured caterer must be used if food is served or sold.
3. The patio area is progressing, and Ericia is awaiting a date for Dekalb County to notify the center about the kitchen updates.
4. Please sign in at the kiosk. LWSC only accepting Silver Sneakers Insurance; otherwise, the Center will not be paid by the other companies.

**ADJOURNMENT:**

 The next Quarterly Meeting will be April 24. At 4:00 PM, the Meeting was adjourned as motioned by Frankie Pendergrass and seconded by Barney Franklin.